**WILLISTON AREA CHAMBER OF COMMERCE**

**34th CENTRAL FLORIDA PEANUT FESTIVAL**

**OCTOBER 7, 2023 (Hurricane date is Oct. 14)**

**HERITAGE PARK WILLISTON, FLORIDA**

**9 a.m.-3 p.m.**

**READ CAREFULLY! SPACE IS LIMITED – \*\* AN EARLY RESPONSE IS ADVISED**

Deadline is Wednesday, Sept. 20 at 1 p.m. – No vendors will be accepted after the deadline!

**INFORMATION CONTACTS:**

Williston Area Chamber of Commerce

P.O. Box 369

Williston, FL 32696

Telephone: (352) 528-5552 (M-Th 9 a.m.-2 p.m.)

E-Mail: CFLPeanutFestival@gmail.com

 **APPLICATIONS MUST INCLUDE:**

 1. Completed application form. **Note at the top which BLOCK you prefer (A=Pavilion, B=Main Street C=NW Main Street, D=Gazebo North)** Incomplete applications will not be accepted and applications without block preferences will be assigned a spot by the committee and it cannot be changed. **D Block (the north gazebo is for ALL children’s activities – ALL. Do not ask to be placed elsewhere if what you do is geared toward children.**

 2. Check, Cash or Money Order for the TOTAL amount for the display space(s) requested. Credit cards are accepted and a 3% convenience fee will be added.

 3. Current Certificate of Insurance. A valid current certificate of insurance is required for any vendor who sells food items, rides for children or has live animals as part of their attraction. If applicable a current certificate of insurance must be submitted with the application. *Your money/application will not be processed without this insurance and therefore, no space will be assigned until all paperwork is submitted.*

**GENERAL INFORMATION AND FESTIVAL REGULATIONS**

 1. Registration deadline is 1 p.m. Wednesday, Sept. 20. You will check in at the Chamber tent, located at the pavilion, ***before*** setting up anything either the Friday before or the day of the Festival. This is to ensure you are placed in the correct spot.

 2. Exhibitors are responsible for:

 • Care and protection of the exhibit areas.

 • General cleanliness during and after event.

 • Must provide own display items such as tents, tables, chairs etc.

 • Exhibits must be contained entirely within designated display area. No booths can butt the sidewalk! No streets will be blocked with booths or vehicles! Registration is a commitment to exhibit at the Festival. Once an application has been accepted, refunds **ARE NOT** issued for any reason, EXCEPT any government health orders. **No refunds!**

 3. The Festival is a family-oriented event. No items shall be displayed, offered for sale, distributed or given away which the Festival Committee may deem inappropriate for children. Any item(s) determined as such will be subject to confiscation by the Peanut Committee.

4. Vendors do not have exclusive rights to any particular type of craft or item offered to the public. The Peanut Festival Committee attempts to only allow TWO of the same type food vendor into the show. In order to avoid confusion for the general public, all sales of raffle tickets **must be made from the vendor’s booth** (No outside sale of tickets permitted)

 5. SET UP: You may begin at exhibitor’s liability **Friday, Oct. 6 at 1 p.m**. No early birds! Saturday set up will begin at **7 a.m. and must be completed prior to 8:30 a.m. Saturday, Oct. 7.** No early birds. Someone from the Peanut Festival Committee will be present at 7, but not before. SALE OF ANY ITEM BY AN EXHIBITOR PRIOR TO THE OFFICIAL OPENING OF THE FESTIVAL IS STRICTLY PROHIBITED.

 6. PARKING: All vendors’ vehicles must be removed from the festival area to the designated vendor parking areas prior to 9 a.m. Saturday NO PARKING IS ALLOWED in the display area or on Northwest Main Street. Your vehicle must fit behind your space. If it doesn’t, we have vendor parking available on the east side of Main Street.

7. ALL EXHIBITORS ARE REQUIRED TO STAY AND MAINTAIN THEIR DISPLAY AREAS THROUGHOUT THE ENTIRETY OF THE FESTIVAL. Do not break down early.

8. BREAKDOWN of booths may not begin prior to 3 p.m. Saturday, Oct. 7. Before leaving for the day, you must check out with a Chamber volunteer. This is to ensure all trash from your area is in proper containers. The Chamber and City provide Dumpsters for vendor waste. Trash cans throughout the park are for patron usage only.

9. ANY vendor not properly disposing of waste in the provided Dumpsters will be assessed a $25 penalty fee for next year OR may not be invited to participate in 2024. We are happy to report that in 2022 all vendors complied and left the park in excellent condition. Thank you! All vendors should have a peanut/agricultural theme for their booth.

**10. All children’s activities will be located in Block D, near the north Gazebo. NO EXCEPTIONS! This includes games, face painting, rides, animals, bounce houses etc.**